**Project Leader Volunteer Application for Pro-Bono Consulting**

Please send the completed application to Lei-Choon Ong ’97, VP of Philanthropy, Columbia Business School Alumni Club of Boston) to[**lei-choon\_ong@ml.com**](mailto:lei-choon_ong@ml.com) or fax it to her at 617-556-5485. Please apply ASAP and no later than July 1, 2014.

***CONTACT INFORMATION***

First Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MI: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Year of CBS graduation (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If not alum, what is your affiliation to CBS Boston Alumni Club? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please provide phone numbers / emails and check the best one to contact you:

□ Work Phone: ( ) -

□ Cell/Other: ( ) -

□ Email(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***SKILLS***

1. Please describe briefly your current and/or previous job position, employer, and years of work experience.
2. Before volunteering for the CBS Gives Back project do you have any experience in (check all that apply and provide details below)

a) Consulting b) Non-profit c) Project Management d) Leading Teams

* 1. If applicable, please describe current/prior consulting experience
  2. If applicable, please describe non-profit experience
  3. If applicable, please describe project management experience
  4. If applicable, please describe leading team experience

1. Please describe experience with other functional areas (e.g., marketing/PR, fund-raising, finance/accounting, human resources, organization structure redesign).
2. Please describe other relevant experience/skills (e.g., writing, interview skills, technical skills (e.g., Powerpoint, website design, database operation):

***AVAILABILITY***

1. How many hours per week would you be able to dedicate to the project? \_\_\_\_\_\_\_\_\_\_\_\_
2. Our consulting projects typically will involve information gathering via phone calls, occasional in-person interviews that are local, and case team meetings (usually via conference calls). Therefore, please indicate (check all that apply) your availability to participate in these activities:
   1. Weekday AM / PM / Evening
   2. Weekend AM / PM / Evening
   3. Anytime
3. Please also indicate any substantial blocks of time (e.g. vacation, extended business trips, etc.) which will prevent you from fully participating in the project between Sept 1st and Dec 31st.

***PERSONAL***

1. What motivates you to volunteer for the CBS Gives Back project? (please rank from #1 being most important to #4 being the least important)

\_\_\_\_Build connections with fellow alums

\_\_\_\_Gain consulting skills

\_\_\_\_Help charities

\_\_\_\_Other (open-ended response): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Have you volunteered in CBS Boston Alumni activities, CBS Gives Back projects, or non-CBS volunteer projects?
   1. Yes. Please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­­\_\_\_\_\_\_
   2. None.
2. Why do you want to be a project leader?